



Vestry Meeting Minutes- Draft  
March 21, 2024  
6:00 p.m.  
St John's Cathedral

**Call to Order:** 6 pm

**Members Present:** John Bass, Donna Walker Bell, Martha Cox, Glenn Guiler, Paige Hakimian, Lewis Hunt, Will Ketchum, Patrick Kimball, Lloyd Lewis, Lisa McKenna, Meg Sacks

**Members Absent:** Chris Collinsworth, Scott Hill

**Clergy and Staff Present:** Dean Kate Moorehead Carroll, Megan Cochran

**Others Present:** John Sefton, Subchancellor; Charles Winney, Treasurer; Mike Bianchi and Jennifer Glassmoyer, GuideServe

**Quorum:** Yes

**Opening Devotion:** Paige Hakimian gave a devotion on forgiveness.

**Moment of Gratitude:** Scott Hill sent in a request to thank Sylvia Armsby for taking on organizing the Lay Weeders and to Angela corey for donating the lawn furniture in Burwell Ct. Lisa McKenna is grateful for Officer Dixon and her response to an incident at church. Donna Walker Bell would like to thank acolytes who serve at funerals.

**Approval of Minutes:** upon review of the February 15, 2024 minutes, Donna Walker Bell moved to Approve and Lloyd Lewis seconded. All members present voted to approve the minutes as presented.

**Financial Report:** Mike Bianchi provided the vestry with a Statement of Activities Actual vs Budget as of 2/29/24, a Statement of Financial Position as of 2/29/24, and a Statement of Activities for Designated Funds as of 2/29/24. GuideServe is still learning about the parish and the reporting preferences of the Finance Committee and Vestry. Investments are up with the market. Budgeted transfers will occur soon.

**Delegates to the 2024 Diocesan Convention:** Due to the rescheduling of the 2023 Diocesan Convention, we were not able to elect delegates to the 2024 Convention. The Canons of the Diocese of Florida provide that duly elected Delegates to the Diocesan Convention are authorized to serve until their successors are elected. Glenn Guiler and Robert Bailey are the last Delegates elected at an annual meeting of St. Johns Parish who remain willing and able to serve and Shane Williams is the last Alternate Delegate elected at an annual meeting of St. Johns Parish who is willing and able to serve to fill a vacancy. In addition, the Cathedral is now entitled to a fourth delegate based upon its Parochial Report delivered in 2024; and the next Diocesan Convention is anticipated to occur prior to the Cathedral's next annual meeting. After discussion, Donna Walker Bell Moved to approve the slate of delegates and alternates and Lisa McKenna seconded. All present voted unanimously to approve the slate.

NOW THEREFORE, BE IT RESOLVED, that, pursuant to Section 5 of Article 6 of the parish By-Laws, the Vestry selects Shane Williams as an Alternate Delegate who will now serve as a Delegate to the Diocesan Convention, to serve until a successor Delegate is elected at the next annual meeting of the parish.

RESOLVED, that, pursuant to Article 6, Section 1 of the parish By-Laws, the Vestry selects Senior Warden, Martha Cox, to fill the new delegate position at the Diocesan Convention, to serve until a successor Delegate is elected at the next annual meeting of the parish.

RESOLVED, that the Rector is authorized to certify **Robert Bailey, Martha Cox, Glenn Guiler** and **Shane Williams** as the duly selected Delegates to any Diocesan Convention occurring before the next annual meeting of the parish.

RESOLVED, that the Junior Warden, currently Patrick Kimball, is selected as an additional Alternate Delegate in the event another replacement Delegate is required.

**Wellness Center:** Over the last four months Dean Kate and Patrick Kimball have met with parishioners who specialize in various areas of wellness to gather input for the possible formation of a wellness center on the third floor of the Cathedral House building. Kimball presented a proposal that represents the inspiration behind the wellness center and the findings of those extensive conversations including potential offerings and the parameters of the services offered.

**Sabbatical Update:** Martha Cox, on behalf of Dean Kate, as required by the Lilly Foundation, recently submitted an application for a grant that would cover the cost of Dean Kate's 2025 summer sabbatical as well as programming for the church while the Dean is away. The theme is "Exploring our past to create our future." The Lilly Foundation will notify Dean Kate and Cox in August 2024 of a grant award.

**Approval of the Episcopal School of Jacksonville Board of Trustees Nominees:** Dean Kate described both Patrick Dussinger and Jack Boyle as high powered and as having great experience and skills the board needs. After review of their bios, Martha Cox motioned to approve both nominees and Mega Sacks seconded. All members present voted unanimously to approve both nominees to the ESJ Board of Trustees.

## Council Reports

- **Outreach:** Paige Hakimian reported that Free Wheelchair Mission is part of the Cathedral's international presence. We have designed our Easter theme of Rise around the work of providing wheelchairs to people who otherwise would not have access to them.
- **Parish Engagement:** Martha Cox reported the council needs more members and asked the vestry to help them recruit. Upcoming events in the works include: A spring Festival on April 20, Jazz on the Water on May 31 and a July 4<sup>th</sup> celebration.
- **Pastoral Care:** Lewis Hunt reported the council has established a chaplains program to minister to parishioners in hospitals and care facilities. The Diocese will hold a Eucharistic visitor training soon.
- **Properties:** Buck Pittman is looking at fencing to go around the building. HVAC upgrades are underway. New carpet for Cummings chapel and its hallway has been approved and dates for replacement are being worked out. Window treatments for the Brown House have been ordered. After discussion of the need for a second police officer during an incident with a person having a violent outburst before a church service, Martha Cox moved to approve adding a second police officer on Sunday mornings and Lisa McKenna seconded. All members present voted to approve adding a second officer on Sunday mornings.
- **Worship, Music and Arts:** The council is ready for Holy Week and excited to have one of the titular organists from Notre Dame come here in April for a concert and presentation.

**Senior Warden's Report:** Martha Cox shared an infographic with the members titled "What Does Board Service Entail?" They discussed the three legal duties of a nonprofit board member and how they relate to the ten basic responsibilities of nonprofit board members.

**Dean's Report:** The diocese is doing good work communicating and working together. We held a funeral workshop that was attended by 40 guests from all over the diocese and beyond. WE will host a workshop on alternate liturgies in May. For safety reasons, we are moving outdoor services to the interior gardens from now on.

## Closing Prayer